

**THE ST. PAUL'S SCHOOLS
POSITION DESCRIPTION**

TITLE: Graphic Arts Teacher

DIVISION/DEPARTMENT: Arts

REPORTS TO: Dean of the Arts and Upper School Head

CLASSIFICATION: Part time, 10 months

The St. Paul's Schools are a family of independent, college-preparatory schools serving more than 1,300 students—infants through grade 12—on a single 120-acre campus in Brooklandville, Maryland. We are coeducational in the Preschool and Lower School divisions with single-gender Middle and Upper Schools. The St. Paul's Schools educate hearts and minds in an inclusive community that is grounded in the Episcopal values of respect, integrity, and spiritual growth. We deepen students' knowledge and nurture their intellectual curiosity so that they can achieve their best and serve in the world with confidence and compassion.

Position Summary

The St. Paul's Schools are searching for a part-time teacher to teach two sections of Graphic Arts/Graphic Design in our Upper School visual arts program. Reporting to the Dean of the Arts, the successful candidate will work closely with our Visual Arts faculty to make recommendations for future curriculum.

Position requirements

Preferred candidates will be highly collaborative and have:

1. A track record of success working with Upper School arts students
2. Fluency in Adobe Photoshop and current relevant design software
3. A Bachelor's Degree in Graphic Arts/Design, Arts Education, or a related field. A Master's is preferred.
4. Significant professional experience and demonstrated artistry in Graphic Design
5. Extensive knowledge of current best practices
6. Demonstrated artistry and success in Graphic Design and pedagogy
7. Strong background in digital photography

Believing that every child is a child of God and that trust, understanding, and mutual respect lie at the heart of our community. The St. Paul's Schools are committed to creating a supportive learning environment where all individuals are valued for their unique contributions and are able to achieve their highest potential. We strongly believe that a diverse and inclusive environment is the best learning environment for our students and prepares them to live, work, and thrive in an increasingly global and multicultural community. We reject all prejudice, particularly those based on race, national and ethnic origin, religion, socioeconomic status, gender identity, sexual orientation, and physical characteristics.

This is a part time position and eligible for select benefits. During the interview process, we will review which benefits this position is applicable for during employment.

Interested candidates can send their cover letter, resume and list of references to Shannon Duckett, Human Resources Director, at sduckett@spsfg.org. This position, and all positions at The St. Paul's Schools, requires the successful completion of a background check which include verification of employment history and criminal background (with specific attention to any crimes related to children, and convictions for any crimes). The St. Paul's Schools is an equal opportunity employer.