

2/27/2019

POSITION: Summer Camp Nurse
REPORTS TO: Director of Auxiliary Services
STATUS: Hourly and Non-Exempt

Organization Overview

The St. Paul's Schools are a family of independent, college-preparatory schools serving more than 1,300 students—infants through grade 12—on a single 120-acre campus in Brooklandville, Maryland. We are coeducational in the Preschool and Lower School divisions with single-gender Middle and Upper Schools. The St. Paul's Schools educate hearts and minds in an inclusive community that is grounded in the Episcopal values of respect, integrity, and spiritual growth. We deepen students' knowledge and nurture their intellectual curiosity so that they can achieve their best and serve in the world with confidence and compassion.

Position Description

For more than 30 years, Summer at The St. Paul's Schools has been building lifelong friendships during their summers on our campus. Boys and girls quickly feel connected, engaged and safe on our stunning, 121-acre campus just ten miles north of Baltimore City. With a ropes course, nature center, community garden and swimming pool, we offer programs including, but not limited to, cooking, 3D printing, community service, soccer, STEAM, little veterinary school and our signature co-ed Gatorland Day Camp.

For summer 2019, our summer program is searching for nurses to staff our camp from Monday, 6/10/19 through Friday, 8/16/19 (nine weeks). Camp hours are approximately 8:30am – 5:30pm, however, we can be flexible in the staffing if you can only work half days or only work a certain number of days per week. We can work around your schedule.

Primary responsibilities will include:

- Provides school health services for all campers and staff.
- Ensure our health suite is supplied with all necessary supplies (first aid, OTC medications and hygiene supplies).
- Manage online health data for all campers and staff.
- Administers medications and/or treatments to individuals during camp hours, where needed
- Notifies the camp community if there is an outbreak of a communicable disease such as chicken pox or lice.
- Monitors compliance with state licensing and regulations
- Communicates regularly with Director of Auxiliary Services and camp directors regarding students who have health needs that may impact on their camp activity
- Informs the Director of Auxiliary Services of any serious injury or illness and notifies appropriate personnel of serious injuries that occur on school property.
- Other duties as assigned

This individual must have a minimum three years experience working as a registered nurse with school experience being preferred. In addition, this individual must possess strong communication skills, both writing and verbal. A bachelor's degree in related field is required.

This position is seasonal only. Interested candidates can send their cover letter, resume and list of references to Shannon Duckett, Director of Auxiliary Services at sduckett@spsfg.org. The St. Paul's School is an equal opportunity employer.